**HOW TO APPLY- A STEP BY STEP GUIDE**

**VISA**

Please click the link <https://services.vfsglobal.com/usa/en/ind/>

If the link is not working, you can type the same in google or any browser

Click on “Start now” in **Apply for Visa**

There are two options- one is

1. ‘Apply by Post’
2. ‘Apply by Appointment - only for Indian-origin people in death and critical medical emergency cases supported by medical papers-Death Certificate or Letter from the Hospital.
   * + - 1. Address is- 228 Grant Avenue, 5th Floor, San Francisco, CA 94108,
         2. Helpline: +1-415-528-1235

Please follow the Following steps-

**1.Identify Visa Type**-Choose Entry Visa (for Indian Origin Foreign Nationals) or Tourist Visa (for all Nationals).

*Once you choose the Visa Type, you will able to locate Visa Fees, Documents Required, Photo Specifications, Processing Time. After that you can click on “Apply Now”.*

**2.Begin your application**----Please fill the correct details like name, passport number, nationality etc. You must select **Regular/Paper Visa Application** to continue.

**3. After completing the online form**, prepare your physical application pack along with all the required documents and send them by post to the VFS Indian Consular Application Centre. The document checklist will be provided to you once you have completed the below steps.

*Applicants opting to submit application in person as against applying by post are required to book an appointment*

**You can submit your application at the VFS Indian Consular Application Centre based on your state of residence**. Please refer to <https://www.indianembassyusa.gov.in/pages/MTk>, to verify which center you should send your application to.

**If you are part of a family or group, you’ll have to create an individual profile for each member of the family or group.**

You need to follow the below steps to complete the mail-in application submission process.

a. Create a profile and register on the VFS portal system and click on [Apply Now](https://services.vfsglobal.com/usa/en/ind/postal-interim) to complete the subsequent steps:

b. Choose the correct state of Residence as per the Consular Jurisdiction and correct passport category as per your purpose of visit.

c. Choose Mode of Submission as Postal. Note: VFS Indian Consular Application Centre are not accepting application in person due to COVID -19.

**5. Post receipt of application by post**

Upon receipt of your application, VFS systems will be updated and you will receive an email notification.

It is recommended that you continue tracking the status online and don’t just rely on email notifications.